

**2011 NJ State 4-H Championship Horse Show  
General Information Sheet**

- When:** Thursday August 25, Move in after 4:00 p.m.
- Friday, August 26 Dressage - 9:00 a.m.; Games – 10:00 a.m.; Driving – 2:30 p.m.,  
ESC Fun Class for Dressage and Games will follow after the last class of that division  
Mounted Drill Team –before opening ceremonies (Approx 4:30 – 5:30)  
Opening Ceremonies -6 p.m.
- Saturday, August 27 – 8 A.M. English
- Sunday, August 28 – 8 A.M. Western, Trail & Therapeutic Divisions
- Where:** Horse Park of New Jersey in Stone Tavern
- Open To:** 4-H members in Grades 5 thru 13 registered in their county by January 1.
- Entries Due:** **July 15, 2011**
- Questions:** General – Estella Almeida (732) 233-3417  
Entries- Patty Burns (856) 207-9483  
Stabling – Tammy Suydam (856) 307-6450  
Vendors – Carol Ward (908) 526-6644  
Campers- Ken Lehberger (609) 970-3232
- Entry Fee:** \$12 per class ; see entry sheet for other fees
- Checks:** Make all stabling and entry checks payable to “Rutgers University”
- Awards:** Award & ribbon to Champion & Reserve Champion  
Ribbons 3<sup>rd</sup> to 10<sup>th</sup> place
- Food:** Available for purchase on show grounds
- Stabling:** \$50 per stall (horse & tack) before July 15th, \$60 per stall (horse & tack) after July 15th
- Camping:** Camper Hook-ups (electric & water) are available. See Camper Reservation Sheet for Pricing. **NO TENTS**
- Special Instructions:** **NO DOGS or PETS ALLOWED ON THE GROUNDS FOR THIS EVENT. This Includes Trainers and Spectators.**  
**NO SKATEBOARDS, SCOOTERS, ROLLERSKATES, ROLLERBLADES or BICYCLES**  
**TRAINERS THAT ARE STAYING ON THE GROUNDS MUST FOLLOW STATE HORSE SHOW RULES.**

## 2011 State 4-H Championship Horse Show County Office Information & Instructions

This kit includes Master Copies of the following:

- Number of Permitted County Entry Numbers
- Sample Entry Form
- Schedule of Events, Class Order & Location
- Mounted Drill Team Exhibition Information & Entry Form
- Challenged Rider Information Sheet
- Participant Information Letter
- Participant Responsibilities, Requirements & General Rules
- Rules and Directions of the Horse Park Of NJ
- 4-H Event Permission Form
- Adult Overnight Form
- NJ 4-H Horse Program Ethics Policy/4-H Code of Conduct
- General Fact Sheet
- Office & Stabling Hours
- Camper Reservation Form
- County Division Coordinators Form
- County Job Assignments
- County Fee Sheet
- 4-H Agent/Program Associate Verification Form
- State Show Check List
- ESC Fun Classes

### Instructions

1. Upon completion of your county qualifying show(s), using the ***Number of Permitted County Entrants List***, determine who will represent your county at the state show in each class. (A volunteer or show committee may take on this responsibility – and remember you do not need to fill your quota for a particular class. The number represents the maximum you may send) Youth members must still receive the qualifying Danish score to compete!
2. Using the database your county has for their 4-H Horse Registration fill out the ***Entry Form*** for each horse/rider combination. For the database to auto fill correctly, it is important that **the name of the horse in the database MUST correspond to the name on the project registration form and Coggins test**. If a horse/rider is only an alternate and did not qualify for any classes as a contestant, an entry form for that horse/rider must also be submitted, however, no fees will be due for that horse/rider combination. Only those riders/horses submitted on official entry forms will be allowed to exhibit. Incomplete forms will not be accepted. The database will be e-mail as per county instructions to Patty Burns.
3. **Instructions for completing the entry form are being sent separately to the county 4-H offices. Print completed forms and have the member and parent sign each form to verify the information is correct. A copy of the database with your county entrants will be sent to Patty Burns via e-mail.**
4. Determine who will collect the completed, signed, entry forms; who will be responsible for any entry changes or corrections before submitting the forms to the state office; and the date that the forms are due back to the county office.
5. An **ORIGINAL HARD COPY** of the signed entry form is the copy that must be returned to **Carol Ward at 310 Milltown Road Bridgewater NJ, 08807**. For Riders entered in the Dressage Division, a **copy of their qualifying dressage test** must be included with the entry form, any animal under 15 hands should have a pony card and that card also needs to be attached to hard copy of entry form.
6. Entries received after the **due date of July 15th** will be assessed a post entry fee of \$5 per class per rider. Late entries received after August 1<sup>st</sup> will not appear in the show program.
7. **You must make a color copy of the picture attached to each Horse Registration paper and lease/borrow form for those horses being entered into the State 4-H Horse show. Those papers must be sent with the entries to Carol Ward, 310 Milltown Road, Bridgewater, NJ 08807. Do not send original coggins and a copy of the health papers as these must be with the horse when they are transported and must be presented by the 4-H'er when they register at the State show.**
8. All changes in the entries after they have been submitted to Carol Ward and Patty Burns must be made **in writing**. **Entry changes will only be accepted until Aug 1<sup>st</sup>. After that time all changes must be made at the show** by the county coordinator and will be accepted as scratches and alternate substitutions. Once a change is made, the change remains final. Please do not submit changes after this date as they will not be changed in the official paperwork or show program.
9. No refunds of entry or stabling fees will be made after entries close for any reason.

10. All returned checks (county or personal) will be assessed a \$35 fee. 4-H'ers/counties will not be considered a "Member/County-In-Good-Standing" on a state level until all financial obligations are met.

11. Once the county has completed their qualifying shows and determined who has qualified for what classes, a competitor's packet should be sent to each individual. The following information should be sent in the competitor's packet:

- ◆ *Participant Responsibilities, Requirements & General Rules*
- ◆ *Rules of the Horse Park of NJ*
- ◆ *Schedule of Events, Class Order & Location*

- ◆ *Entry Form* with designated classes
- ◆ *4-H Event Permission Form & Adult Overnight Form*
- ◆ *Office & Stabling Hours*

12. It is the responsibility of the competitor and his/her parent/guardian to check the entry form, sign the form and return it to the designated county address by the stipulated time.

13. Stalls are reserved on the entry form. Any horse not reserving a stall must pay the \$15 unstabled horse manure removal fee required by the Horse Park. Please tell your competitors that anyone requesting an additional stall or an initial stall upon arrival on the grounds that these stalls must be paid for in CASH. **Payment by CHECK will NOT BE ACCEPTED at the show.** Shavings must also be paid for in cash.

14. Participants should complete a *4-H Event Permission Form* and return it to the county office with their signed entry form. The county should then attach this form to the entry form and mail them to Carol Ward. Database of members who qualify should be sent to Patty Burns @ [pattyburns@comcast.com](mailto:pattyburns@comcast.com) Entries without permission forms will not be accepted. Adults **including trainers** staying overnight on the Horse Park grounds should complete an *Adult Overnight Form* and turn it into the show office during the event.

15. Determine how entry fee, stabling reservations (if being paid by county) and sponsorship monies will be collected and submitted with the entry forms by the due date.

**16. Each county must determine a County Coordinator for each division at the State Show in which they have members registered. This person will need to be present at the show.** Fill out the *County Division Coordinator Form* with the necessary information. This needs to be returned by July 15th. Each county coordinator will need to have a copy of each competitor's entry form for the division in which they are the coordinator and also have several copies of the *Scratch/Alternate Change Form*. The coordinators may only refer to that information which is on the entry forms mailed to the state 4-H office by the 4-H Agent/Program Associate. It is the responsibility of the county coordinator to make any necessary scratches and alternate substitutions during the state show for your county. The county coordinator should also be able to recognize all contestants from their county.

17. It takes many volunteers to run the state show. The *County Job Assignment* sheet tells which county is responsible for what task each day of the show. It is the county's responsibility to make sure they have ample volunteers that will be at the show during the specified time to fulfill their county's job obligation. Questions about a specific job can be addressed to show chair – Stella Almeida at (732) 233-3417

18. The *County Fee Sheet* is to be completed after all of the entry forms have been returned to the county office. The total on this sheet should match the totals of all of your entries combined. The total amount owed should be the same as the check that is being submitted for entry fees. This needs to be returned to the state office with the entries.

19. The *4-H Agent/Program Associate Verification Form* is to be completed by the 4-H Agent/Program Associate in charge of the county horse program to verify that all county participants are "members in good standing" and have an up-to-date record book. Each county can determine "how", "when", "where" record books will be checked and "who" will be checking them. This form is to be returned with the participant entry forms.

20. The *Mounted Drill Team Exhibition Information & Entry Form* should be sent to the coach of the county drill team. This form does not have to be signed by the county agent. The team coach should return the form to **Wendy Hale 689 Juliustown-Georgetown Rd Jobstown, NJ 08041 no later than July 15th** .

21. Complete the *State Show Check List* prior to submitting entries to the state office.

22. For entries in the Challenged Rider Division in addition to the regular entry form, the *Therapeutic Division Information Sheet* must also be completed and included with each entry. Entries for this division may be made up until the date of the show, however, only those entries received by July 15<sup>st</sup> will be printed in the show program.

Give one copy of this page to each of your county participants.

## 2011 State Championship Horse Show Office & Stabling Hours

### *REGISTRATION HOURS*

The show office will be open on the following schedule:

| Date                | Opening Time | Closing Time            |
|---------------------|--------------|-------------------------|
| Thursday August 25  | 4:00 p.m.    | 9:00 p.m.               |
| Friday, August 26   | 8:00 a.m.    | 5:45 p.m.               |
| Saturday, August 27 | 7:00 a.m.    | 9:00 p.m.               |
| Sunday, August 28   | 7:00 a.m.    | 1 hour after last class |

### **STABLING HOURS**

The stable manager will be available for stalls:

| Date                | Opening Time | Closing Time            |
|---------------------|--------------|-------------------------|
| Thursday, August 25 | 4:00 p.m.    | 9:00 p.m.*              |
| Friday, August 26   | 7:00 a.m.    | 9:00 p.m.*              |
| Saturday, August 27 | 5:00 a.m.    | 9:00 p.m.*              |
| Sunday, August 28   | 5:00 a.m.    | 1 hour after last class |

\*At 11:00 p.m. the front gate will be secured closed and stable lights turned out.

Give one copy of this page to each of your county participants.

### NJ 4-H Horse Program Ethics Policy

1. All 4-H'ers and adults including trainers, parents and leaders are expected to be polite, sportsmanlike and properly attired. Any act of discourtesy, direct criticism, interference, disrespect, disobedience and abusive or threatening conduct to the judges, show officials, committee members or any other competitors, or failure to follow the rules shall cause the 4-H'er to forfeit participation and dismiss them from the grounds.
2. The NJ State 4-H Horse Show Committee and the NJ 4-H Department Liaison will decide any infractions of ethics or the 4-H Code of Conduct.
3. The showing of unethically fitted/groomed horses is prohibited. Unethical fitting will be deemed to consist of any method of altering the natural appearance or conformation of any part of the animal's body. Animals showing signs of having been operated upon or tampered with for the purpose of concealing faults in conformation and appearance or with intent to deceive relative to the animal's soundness will be disqualified. This includes:
  - the covering of white skin, hair or spots anywhere on the horse including, but not limited to the face, withers, girth, tail head area or legs is not allowed
  - steroids, artificial filling internally or surgical procedures are not allowed
  - excessive shoeing methods used to change a horse's normal gait WILL NOT be allowed
  - use of coat paints, colored show foam, graphite, colored powders, hair dyes or color rinses used to enhance coat color, cover sun bleached hair, or white spots is not allowed (bluing and color shampoos are considered to be cleaning agents, not a dye or color rinse, and ARE allowable)
  - fly spray and non-colored coat polishes/conditioners ARE allowed to be used
  - baby oil, Vaseline, and other similar types of highlighters MAY be used on the face and other appropriate areas
  - clear or dark hoof polish/dressing IS allowed
  - baby powder, talc or chalk IS allowed to be used on the legs
  - reasonable corrective/therapeutic shoeing IS allowed
4. Every exhibitor, in consideration of his/her entry being accepted, agrees to submit any animal so entered by him/her to inspection and agrees to have such animal submitted to any tests as may be designated and requested by the Show committee and agrees that the conclusions reached by the committee as to whether such animal is unethically fitted/groomed shall be final, without recourse against the committee and the show.
5. No one may conspire, contribute to or cooperate with others to violate this code, either by their action or inaction.
6. Exhibitors, owners, and parents are absolutely responsible for an animal's condition whether or not they did something in violation themselves or knew of treatment that violates the code.
7. Exhibitors submitting a show entry consent to disciplinary action for violation of the 4-H Code of Conduct and Ethics Policy.
8. By submitting a show entry, exhibitors verify that they have read and understand the 4-H Code of Conduct, show Ethics Policy, and show rules and regulations, as well as the consequences and penalties for violations. Exhibitors understand that evidence of violation of any state law will be released to the appropriate law enforcement authorities.
9. Exhibitors and parents/guardians signing the show entry form and the 4-H Event Permission Form have verified that they have read, understand and agree to abide by the rules above.

## 2011 State Show Check List

Before sending in your County's entries, have you completed the following?

|  |   |
|--|---|
|  | Made sure all 4-H'ers participating in the State Show are aware of the classes in which they are entered and the show rules that may affect them, including that entry and stall fees are not refundable for any reason.  |
|  | Record Books have been checked on a county level.   |
|  | All participants have been told that they need to bring to the show the appropriate health papers, including the <b>original copy</b> of the Coggins Test for each horse entered.   |
|  | Everyone knows that the show begins at 9:00 a.m. on Friday for Dressage, 10:00 a.m. on Friday for Games, NOT BEFORE 2:30 p.m. for Driving and 8:00 a.m. on Saturday and Sunday for all other divisions.   |
|  | <b>Entry Forms</b> and an <b>Event Permission Form</b> for each horse/rider combination, <b>Agent Verification Form</b> , <b>County Division Coordinators Form</b> and <b>County Fee Sheet</b> are to be mailed to Carol Ward by July 15 <sup>th</sup> with the appropriate monies. |
|  | Database of members who have qualified for the State Show have been emailed to Patty Burns @ <a href="mailto:pattyburns@comcast.com">pattyburns@comcast.com</a> by July 15 <sup>th</sup>  |
|  | <b>Stabling.</b> All reservations must be made by July 15 <sup>th</sup> and include payment. Reservations sent after July 15 <sup>th</sup> requires a \$60 per stall fee. Any stalls not prepaid must be paid in CASH at the show at the rate of \$60.                              |
|  | All information has been filled out on the <b>County Division Coordinators Form</b> , including valid phone numbers.  |
|  | All Entry Forms have been signed by the 4-H'er and his/her parent and the <b>ORIGINAL COPY</b> of the form is being sent to Carol Ward 310 Milltown Road Bridgewater NJ 08807.  |
|  | Two copies of all entry forms have been made, one copy for the county office file and one copy for the County Coordinator to bring to the show.   |
|  | <b>Drill Team Entry Form</b> has been given to the team coach. This entry can be returned by the coach directly to Wendy Hale by July 15 <sup>th</sup>  |
|  | Advise everyone to <b>Leave all DOG(s), PETS, BICYCLES, ROLLER BLADES, ROLLER SKATES, &amp; SCOOTERS at HOME.</b>   |
|  | Anyone showing in Dressage must attach a copy of the test they will be completing to give to the judge so they can be scored during their test.   |

**COUNTY DIVISION COORDINATORS – STATE 4-H CHAMPIONSHIP HORSE SHOW**

You must have a coordinator for each division in which you are sending entries.

County:

|                          |       |                       |      |
|--------------------------|-------|-----------------------|------|
| <b>Dressage Division</b> |       |                       |      |
| Name:                    |       | Cell Phone: (    )    |      |
|                          |       | Evening Phone: (    ) |      |
| Street:                  | Town: | State:                | Zip: |
| e-mail address:          |       |                       |      |

|                         |       |                       |      |
|-------------------------|-------|-----------------------|------|
| <b>Driving Division</b> |       |                       |      |
| Name:                   |       | Cell Phone: (    )    |      |
|                         |       | Evening Phone: (    ) |      |
| Street:                 | Town: | State:                | Zip: |
| e-mail address:         |       |                       |      |

|                         |       |                       |      |
|-------------------------|-------|-----------------------|------|
| <b>English Division</b> |       |                       |      |
| Name:                   |       | Cell Phone: (    )    |      |
|                         |       | Evening Phone: (    ) |      |
| Street:                 | Town: | State:                | Zip: |
| e-mail address:         |       |                       |      |

|                         |       |                       |      |
|-------------------------|-------|-----------------------|------|
| <b>Western Division</b> |       |                       |      |
| Name:                   |       | Cell Phone: (    )    |      |
|                         |       | Evening Phone: (    ) |      |
| Street:                 | Town: | State:                | Zip: |
| e-mail address:         |       |                       |      |

|                       |       |                       |      |
|-----------------------|-------|-----------------------|------|
| <b>Games Division</b> |       |                       |      |
| Name:                 |       | Cell Phone: (    )    |      |
|                       |       | Evening Phone: (    ) |      |
| Street:               | Town: | State:                | Zip: |
| e-mail address:       |       |                       |      |

|                            |  |                       |  |
|----------------------------|--|-----------------------|--|
| <b>Challenged Division</b> |  |                       |  |
| Name:                      |  | Cell Phone: (    )    |  |
|                            |  | Evening Phone: (    ) |  |
| e-mail address:            |  |                       |  |

|                                   |  |                       |  |
|-----------------------------------|--|-----------------------|--|
| <b>Very Small Equine Division</b> |  |                       |  |
| Name:                             |  | Cell Phone: (    )    |  |
|                                   |  | Evening Phone: (    ) |  |
| e-mail address:                   |  |                       |  |

Give to your drill team coach

## 2011 Mounted Drill Team Exhibition NJ State 4-H Championship Horse Show

### Guidelines

1. The event will be held on Friday, August 26<sup>th</sup> during the state show at the conclusion of the opening ceremonies at approximately 7:30 p.m.
2. Each county may enter one team. There is no entry fee.
3. **Entries are due** July 15<sup>th</sup> .
4. This is an exhibition only. All riders will receive a participation award. Drills will not be judged.
5. A drill may be no longer than 10 minutes. (Included in the ten minutes is set-up of equipment, introductions of riders and the actual drill.) At the conclusion of 10 minutes the music will be stopped and the team excused from the ring. **This will be enforced.**
6. If the drill requires music, the music must be on one cassette tape – ready to play. If the music has been re-recorded from other tapes/cd's we cannot guarantee the volume in which the music will come across the PA based on the way the tape was re-recorded.
7. If the drill requires narration, the script to be read must be TYPED with the lines double spaced.
8. **All music and scripts must be delivered to the Show Announcer prior to 5:00 p.m. on Friday.**
9. It is the responsibility of the county to retrieve their music and script. Any tapes left will not be returned after the show.
10. 4-H'ers who have not qualified for the State Show may ride in the exhibition, however, they must be registered members of a 4-H Horse Club – grades 5 – 13. Such riders will need to fill out a 4-H Event Permission Form and return it with the team entry form.
11. Horses that participate in the exhibition do not need to be registered project animals, however they must meet all health criteria. Proof of a current negative Coggins Test within 24 months and current shots must be brought to the show office upon arrival on the grounds.
12. Stalls will be available at a cost of \$50 prior to July 15<sup>th</sup> and \$60 after that date. All unstabled horses must pay the \$15 per horse manure removal fee charged by the Horse Park.
13. ***Return completed entry & permission forms by July 15<sup>th</sup> to –***

Wendy Hale  
689 Juliustown-Georgetown Rd  
Jobstown, NJ 08041



**4-H Agent/Program Associate  
Verification Form\***

I certify that the 4-H'ers named on the attached entry forms are all "4-H'ers in Good Standing" and meet all the event criteria, including were registered in my county program as of January 1, gave a club, county or state presentation with in the last year and have an up-to-date Record Book, which has been checked on the county level.

I also acknowledge that the County Office will provide for the County Coordinator(s) a copy of each participants' completed, signed, entry form.

\_\_\_\_\_

Agent's Signature

\_\_\_\_\_

Date

\*\*\*\* This page must accompany the county entry forms when submitted.

**2011 NJ State 4-H Championship Horse Show  
County Entry Numbers**

These are for Driving, English, Games, and Western Divisions. Dressage and Very Small Equine are not limited. ALL DIVISIONS MUST HAVE QUALIFYING SCORES.

| <b>County</b> | <b>Number of Riders per Class</b> |
|---------------|-----------------------------------|
| Atlantic      | 2                                 |
| Bergen        | 0                                 |
| Burlington    | 2                                 |
| Camden        | 2                                 |
| Cape May      | 2                                 |
| Cumberland    | 2                                 |
| Essex         | 0                                 |
| Gloucester    | 3                                 |
| Hunterdon     | 2                                 |
| Mercer        | 2                                 |
| Middlesex     | 2                                 |
| Monmouth      | 2                                 |
| Morris        | 0                                 |
| Ocean         | 2                                 |
| Passaic       | 0                                 |
| Salem         | 2                                 |
| Somerset      | 2                                 |
| Sussex        | 2                                 |
| Union         | 0                                 |
| Warren        | 2                                 |

Motion from Jan 2009 4-H Department Animal Science Committee:

The number of eligible riders/class/county will be determined by the number of members in a county that register horse(s). Those counties with 100 members or less registering a horse (or multiple horses) are allotted 2 riders/class; those with over 100 members registering project horses are allotted 3 riders/class.

Give one copy per participant

### 2011 NJ State 4-H Championship Horse Show Camper Reservation Form

- Camper spots are reserved on a first-come basis. An effort will be made to keep counties together as much as possible.
- Reservations must be postmarked on or before **July 15<sup>th</sup>** to receive the “early” rate. Reservations postmarked after July 15<sup>th</sup> will be at the higher rate noted below. Reservations will not be accepted unless this form is completely filled out and accompanied by the appropriate monies. Checks must be made payable to NJ4-H HPAC.
- After August 13<sup>th</sup> mail reservations will not be accepted. Requests not meeting the deadline must be made in person at the show and **paid in cash.** There will be no guarantee that spaces will be available upon arrival without a reservation before the August 13<sup>th</sup> final closing date.
- **Fees-\$75 for 1 day or all three days for a 20-30 or 50 amp electric hook up. 50 amp is first come first serve for campers that require higher amp service.** Each space has water and electric hook up. The fee is a flat rate whether you are there one day or all three. If a vehicle is parked in a camper space it will be charged the camper fee even if not hooked up to the services. A fee of \$35 will be assessed for all returned checks.
- For those wishing to come in Thursday, August 27 **campers may arrive after 4 p.m. only.**
- **Reservations are to be mailed to:** Ken Lehberger, 6383 Harley Ave, Mays Landing NJ, 08330 (609) 970-3232 Please Print or Type

|   |                             |   |   |
|---|-----------------------------|---|---|
| Name:   |                             | County:   |   |
| Address:  |                             | Name of 4-H'er Associated with:                   |   |
| Town:   |                             | State:  | Zip:  |
| Phone – (Best # to reach you):  |                             | E-mail:   |   |
| Cell - (Best Day of move in #):   |                             |   |   |
| Type of Vehicle (check one)   | Motor Home                  | Camper Trailer                                    | Horse Trailer with living quarters<br>Horse Trailer without living quarters |
| 30 amp or 50 amp service request:   |                             | Length (in feet) of Camper Unit:                  | Door Side   |
| Vehicle Make & Color:   | Slides and Sides on Camper: | License Plate No. of camper (Horse Park Required) | State Registered In:  |
|   |                             | <b>Rates</b>                                      | <b>Amount Owed</b>  |
| 50 amp service (for higher ampere required campers)                           |                             | \$75.00 (after July 15 <sup>th</sup> \$85.00)     | <b>total</b> _____  |
| 20 or 30 amp service  |                             | \$75.00 (after July 15 <sup>th</sup> \$85.00)     | <b>total</b> _____  |
| *Make checks payable to “NJ 4-H HPAC”, on memo line note “camper reservation” |                             | <b>Total Owed:</b>                                |   |
| <b>For office use only below this line</b>                                    |                             |   |   |
| Name on Check:  |                             | Check Number:                                     |   |
| Date Received:  | Amount of Check:            | Assigned Space #:                                 |   |

**Give one copy to each participant**

**2011 STATE 4-H CHAMPIONSHIP HORSE SHOW  
SCHEDULE AND CLASS LIST  
Friday – Sunday, August 26-28, 2010**

**FRIDAY, AUGUST 26**

**9 a.m. – DRESSAGE ARENAS – DRESSAGE**

*\*classes may not run in this order – check pre-assigned ride times*

1. USDF 2011 Intro Level Test B
2. USDF 2011 Intro Level Test C
3. USEF 2011 Training Level – Test 1
4. USEF 2011 Training Level – Test 2
5. USEF 2011 Training Level – Test 3
6. USEF 2011 First Level – Test 1
7. USEF 2011 Test of Choice

**ESC FUN DRESSAGE CLASS**

**10 a.m. – INDOOR ARENA – GAMES**

*\*equipment check approximately 30 min before start of classes in ready ring*

8. Pole Bending – Horse
9. Pole Bending – Pony
10. Bow Tie – Horse
11. Bow Tie – Pony
12. Key Hole – Horse
13. Key Hole – Pony
14. Barrel Race – Horse
15. Barrel Race – Pony

**ESC FUN GAMES CLASSES**

**DRIVING- NOT BEFORE 2:30 p.m. INDOOR ARENA**

16. Cones Course – Horse
17. Cones Course – Pony
18. Cones Course- Very Small Equine
19. Junior Reinsmanship- Horses, Ponies and VSE's
20. Senior Reinsmanship- Horses, Ponies and VSE's
21. Working Pleasure – Horse
22. Working Pleasure - Pony

**ESC FUN CLASSES**

**4:30 – 5:30 Mounted Drill Team Exhibition**

**5:30 Members and EOY contestants start to line up**

**6 p.m. OPENING CEREMONIES** (*Parade of Counties , Welcome & Guest Remarks, Introduction and Presentation of 2011 Equestrian of the Year, Volunteer & Sponsor Recognition*)

**SATURDAY, AUGUST 27–**

**ENGLISH 8 a.m. – WEST RING**

23. Junior. Showmanship and Grooming
24. Senior. Showmanship and Grooming
25. English Halter
26. English Grow & Train Halter
- 15 MIN BREAK -
27. Hunter Type Hunter Under Saddle Horse- Jr

28. Hunter Type Hunter Under Saddle Horse- Sr
29. Pleasure Type Hunter Under Saddle Horse- Jr
30. Pleasure Type Hunter Under Saddle Horse- Sr
31. Hunter Type Hunter Under Saddle Pony-Jr&Sr
32. Pleasure Type Hunter Under Saddle Pony- Jr& Sr
33. Growing & Training English Pleasure
34. Junior English Equitation on the Flat
35. Senior English Equitation on the Flat
36. Hunter Hack – Pony
37. Hunter Hack – Horse

**EAST RING – (Following classes in West Ring)**

38. Senior English Equitation Over Fences
39. Junior English Equitation Over Fences
40. Working Hunter Pony
41. Handy Working Hunter Pony
42. Working Hunter Horse
43. Handy Working Hunter Horse

**SUNDAY, AUGUST 28 –**

**WESTERN 8 a.m. – EAST RING**

44. Mare and Foal English & Western
45. Junior Showmanship and Grooming
46. Senior Showmanship and Grooming
47. Western Halter Mares
48. Western Halter Geldings
49. West. Growing & Training Halter Mares
50. West. Growing & Training Halter Geldings
51. Very Small Equine Eng. and West. Halter
52. Very Small Equine In Hand Trail (Indoor Arena if Possible)
53. Very Small Equine In Hand Jumper (Indoor arena if possible)
- 15 MIN BREAK -
54. Junior Western Pleasure Horse
55. Senior Western Pleasure Horse
56. Western Pleasure Pony
57. Growing & Training Western Pleasure
58. Junior Western Horsemanship
59. Senior Western Horsemanship
60. Junior Western Riding
61. Senior Western Riding
62. Reining

**INDOOR ARENA**

63. Junior Western Trail
64. Senior Western Trail
- 10 a.m. – WEST RING – THERAPEUTIC**
65. Flat Class – walk, trot assisted and unassisted
66. Obstacle Course – assisted and unassisted

SAMPLE Entry Form; instructions will go to County 4-H office

|               |
|---------------|
| ENTRY NUMBER: |
|---------------|

RIDERS NAME: \_\_\_\_\_

HORSE'S NAME: \_\_\_\_\_

Using your excel database, an X will be inserted in each box of the classes entered as a contestant, an A1 or A2 will designate first or second alternate for that class.

|    |   |    |  |
|----|---|----|--|
| 1  | USEF 2011 Intro Level Test B                      | 33 | Growing and Training English Pleasure        |
| 2  | USEF 2011 Intro Level Test C                      | 34 | Jr. English Equitation on the Flat           |
| 3  | USEF 2011 Training Level Test 1                   | 35 | Sr. English Equitation on the Flat           |
| 4  | USEF 2011 Training Level Test 2                   | 36 | Hunter Hack- Pony                            |
| 5  | USEF 2011 Training Level Test 3                   | 37 | Hunter Hack- Horse                           |
| 6  | USEF 2011 First Level – Test 1                    | 38 | Sr. English Equitation Over Fences           |
| 7  | USEF 2011 Test of Choice                          | 49 | Jr. English Equitation Over Fences           |
| 8  | Pole Bending- Horse                               | 40 | Working Hunter Pony                          |
| 9  | Pole Bending- Pony                                | 41 | Handy Working Hunter Pony                    |
| 10 | Bow Tie- Horse                                    | 42 | Working Hunter Horse                         |
| 11 | Bow Tie- Pony                                     | 43 | Handy Working Hunter Horse                   |
| 12 | Key Hole- Horse                                   | 44 | Mare and Foal- Western and English           |
| 13 | Key Hole- Pony                                    | 45 | Jr. Showmanship and Grooming                 |
| 14 | Barrel Race- Horse                                | 46 | Sr. Showmanship and Grooming                 |
| 15 | Barrel Race- Pony                                 | 47 | Western Halter Mares                         |
| 16 | Cones Course- Horse                               | 48 | Western Halter Geldings                      |
| 17 | Cones Course- Pony                                | 49 | Western Growing and Training Halter Mares    |
| 18 | Cones Course- Very Small Equine                   | 50 | Western Growing and Training Halter Geldings |
| 19 | Jr. Reinsmanship (All Types of animals accepted)  | 51 | Very Small Equine Halter Western and English |
| 20 | Sr. Reinsmanship ( All Types of Animals accepted) | 52 | Very Small Equine In Hand Trail              |
| 21 | Working Pleasure- Horse                           | 53 | Very Small Equine In Hand Jumper             |
| 22 | Working Pleasure- Pony                            | 54 | Jr. Western Pleasure –Horse                  |
| 23 | Jr. Showmanship and Grooming                      | 55 | Sr. Western Pleasure –Horse                  |
| 24 | Sr. Showmanship and Grooming                      | 56 | Western Pleasure – Pony                      |
| 25 | English Halter                                    | 57 | Growing and Training Western Pleasure        |
| 26 | English Growing and Training Halter               | 58 | Jr. Western Horsemanship                     |
| 27 | Hunter Type Hunter Under Saddle Horse-Jr          | 59 | Sr. Western Horsemanship                     |
| 28 | Hunter Type Hunter Under Saddle Horse-Sr          | 60 | Jr. Western Riding                           |
| 29 | Pleasure Type Hunter Under Saddle Horse-Jr        | 61 | Sr. Western Riding                           |
| 30 | Pleasure Type Hunter Under Saddle Horse-Sr        | 62 | Reining                                      |
| 31 | Hunter Type Hunter Under Saddle Pony-Jr&Sr        | 63 | Jr. Western Trail                            |
| 32 | Pleasure Type Hunter Under Saddle Pony-Jr &Sr     | 64 | Sr. Western Trail                            |
|    |   |    |  |
|    |   |    |  |
|    |   |    |  |

|  |   |
|--|---|
| Total Number of Classes Entered: # Classes _____ X \$10 Per class = Entry Fee  |   |
| Stall Fee _____ X \$50 if before July 15 <sup>th</sup> (\$60 After July 15 <sup>th</sup> )   |   |
| <b>Unstabled Horse Fee _____ X \$15 per horse (If Horse is not stalled)</b>  |   |
| Tack Stall _____ X \$50 if before July 15 <sup>th</sup> (\$60 After July 15 <sup>th</sup> ) Please indicate if county is sharing Tack stall. |   |
| Subtotal   |   |
| Late Fee (add \$5 per class after July 15 <sup>th</sup> )  |   |
| AMOUNT PAID:   | Total Amount Owed for Horse/Rider Combination<br>Make Checks Payable to: Rutgers University |
| CHECK NUMBER:  |   |

Back Number #

(For state office use only)

### Instructions

For County Show Coordinators

- All information will be inputted from your county horse database.
- Transfer all information about the horse & rider from your county 4-H horse database and verify it is correct.
- In your database, place an (X) in the box of classes the contestant qualified for and an (A1) or (A2) to designate first or second alternate for that class. Those fields should transfer over to this form.
- Calculate the total number of classes entered. (Do not count classes that rider is an alternate in)
- Every horse must pay either the stall fee or unstabled horse manure removal fee. Calculate the total amount of entry fees due. Print this form for each participant to be signed by parent and member.

For Participants

- Check **ALL** information on the form for accuracy
- Rider and parent/guardian must sign the form for entry to be considered complete.
- **If applicable a copy of PONY CARD or dressage test MUST BE ATTACHED**

| Rider Information   |   |                       |        |
|---|---|-----------------------|--------|
| Name:   |   | County:               |        |
| Street:   |   |                       |        |
| Town:   |   | State:<br>NJ          | Zip:   |
| Day Phone:  | Evening Phone:  | Date of Birth:        |        |
| Grade as of September 2009:   | E-Mail Address:   |                       |        |
| What Time of Day will you be Arriving?  | If you are not staying on grounds, where can you be reached in case of emergency? |                       |        |
| Hotel Phone Number  | Cell Phone Number   |                       |        |
| If Staying on grounds- Vehicle/Camper Make:   | Color:  | License Plate Number: |        |
| If Sharing a tack stall, please list others that will be sharing the tack stall:  |   |                       |        |
| Horse/Pony Information  |   |                       |        |
| Name of Horse/Pony (as it appears on Coggins)   |   |                       |        |
| Circle the type of animal: ( Please list height of pony)<br>Horse                      Very Small Equine<br><br>Large Pony    Medium Pony    Small Pony | Sex:  | Year Foaled           | Breed: |

We (rider and parent/guardian) acknowledge that it is our responsibility to know the rules in the NJ State 4-H Horse Show Rule Book, and to abide by these rules and the 4-H Code of Conduct. I understand that (I am/my child is) entered as a contestant or alternate in the classes listed on the other side of this form. I fully understand that additional classes may not be added after July 15, 2011 and that deletions after this date will constitute a scratch of the entire entry from the show.

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
4-H'er's Signature

OVER ⇒

## One Copy for each participant

### NJ State 4-H Championship Horse Show Participant Responsibilities, Requirements and General Rules

The following responsibilities, requirements and general rules are your responsibility to read with a parent/guardian and trainers before signing and returning the state show paperwork and to review again prior to attending the event.

#### Participant and Parent/Guardian Responsibilities

It is the responsibility of the contestant and his/her parent/guardian to:

- Read all of the material in this packet.
- Complete and sign all necessary forms and return prior to the due date to the person designated by the county in the cover letter of this packet.
- If applicable, return a check for the appropriate amount with your entry form. Checks should be made payable to the designated county or state account. Entry fees are not refundable for any reason after the closing date. All returned checks will be assessed a \$35 fee. 4-H'ers will not be considered a "member-in-good-standing" on a state level until all financial obligations are met.
- Read the NJ State 4-H Horse Show Rule Book (2011-2012 Edition). This show will be held in accordance with the Rules & Guidelines as set forth in this book. If you do not have a copy, it is available on the 4-H website at (<http://nj4h.rutgers.edu/horses/horseshow/rulebook.html>).
- Read the Rules of the Horse Park of NJ. Roller skates, skateboards, rollerblades, bicycles, dogs, etc. are not allowed. Motorized scooters or golf carts may only be operated by individuals over the age of 18 with a valid driver's license. This will be enforced. Only individuals needing these for disabilities and those on the Committee will be allowed to drive motorized vehicles.
- Demonstrate good sportsmanship (this includes participants, parents, relatives, friends, trainers/coaches, leaders and spectators) at all times. Offensive language and actions will not be tolerated. Violators may cause forfeiture of all awards to connected parties.
- Read the NJ 4-H Horse Program Ethics Policy and 4-H Code of Conduct. Please read these policies carefully and note that false tails, tail additions/extensions and hair coloring are not allowed.
- Contestants are to register in person at the show office upon arrival on the show grounds. In order to receive their show number, each contestant must personally present to the show secretary the following:

**An original copy of a valid Coggins Certificate (horse's name to match that submitted on entry form) and proof of up-to-date vaccinations (SHSRB) for each horse entered in the show. 4-H'ers who arrive at the show with expired or invalid vaccinations/Coggins test will not be allowed to compete and must leave the show grounds. There will be no exceptions!**

#### Entry Form

- Review all general information (spelling of rider's and horse's names, address, etc.). The name of the horse on the entry form **MUST** correspond to the name on the Project Registration Form and Coggins Test. Each horse should have its' own entry form. When making any necessary corrections, please print. Sign your initials next to any corrections that you make.

*Example:*

|              |                                     |
|--------------|-------------------------------------|
| Horse's Name | Eagle <del>Feather</del> Feather SJ |
|--------------|-------------------------------------|

- Review the classes that you have qualified for as a contestant or alternate. If any classes are incorrectly marked (i.e. – qualified for a class that is not marked or did not qualify for a class that is marked) notify the county office.
- Both the 4-H'er and Parent/Guardian should sign the front of the entry form and return the original copy by the stipulated county due date.
- Completed and signed "4-H Event Permission Form" must be attached to the entry form in order for the entry to be accepted.
- Any corrections made to an entry form must be done by the county office in writing no later than , July 15<sup>th</sup> 2011

#### Stall Reservations

- Stabling is limited to the number of stalls available at the Horse Park on a first-come basis.
- Stalls will be available Thursday, Friday and Saturday night and must be reserved on the entry form.
- Stabling questions should be directed to Tammy Suydam, Stabling Manager after August 1 (856-307-6450 day)
- Stall fees are not refundable for any reason after July 15<sup>th</sup>. **All stall fees or shavings monies collected at the show must be paid for in CASH ONLY.** Checks will not be accepted at the show due to the high number of bad checks received in past years. **There will be no exceptions.** Receipts will be given.
- There is no guarantee that county contestants will be stabled together. A reasonable effort will be made to do so whenever possible.

#### General Rules *(this is NOT a complete list of the show rules – please read the SHS Rule Book & Rules of the Horse Park of NJ)*

- No Dogs or Pets – this includes in vehicles, campers, motor homes or trailers. Dogs are not allowed on the property from 4 p.m. Thursday to midnight on Sunday.
- A manure removal fee of \$15.00 per horse will be charged for each horse not stabled as per the Horse Park of NJ contract.
- If a contestant decides to scratch a class, the county coordinator may substitute an alternate; however, the contestant will be scratched from the remainder of the three- day show and cannot decide to participate in a subsequent class. (i.e. If a horse/rider combination is scratched Friday, that combination cannot compete Saturday or Sunday.) (SHSRB)

- Only the County Coordinator may make alternate changes the day of the show. Once the alternate substitution is made, the change remains final. (SHSRB)
- If a contestant is unable to participate in a particular class because of a problem, (i.e. heat stress, thrown shoe, etc.) certifiable by the farrier, veterinarian, show steward, judge or medical technician, then an alternate may be substituted by the county coordinator for that class only. The contestant will be permitted to participate in his/her remaining classes pending certification by said farrier, veterinarian, show steward, judge or medical technician. (SHSRB)
- As per State 4-H Department Policy, all participants in the show will be required to complete and attach to the entry form and a "4-H Event Permission Form". All volunteer leaders/coaches and parents acting as chaperons who are staying overnight on the show grounds must complete the "NJ 4-H Adult Overnight Agreement/Release Form". This form is to be turned in to the show office during the event. All counties with 4-H'ers staying overnight must have a minimum of two responsible adults staying with the participants.
- No outside horses (non-4-H horses or project horses not entered in the show or drill team exhibition) may be brought onto the show grounds for any purpose, including schooling or sale.
- Please remember that any vehicle (including horse trailers) parked in a designated "camper hook-up" space will be charged for a space whether the unit is hooked to the electric and water or not. A camper permit must be reserved and paid for in advance of the show. This permit is to be displayed in the door or window closest to the door of the unit.
- Empty stalls and the Equine Building may be available for use as sleeping areas if available – but tents may not be erected in these structures.

## Rules of the Horse Park of NJ

### Participants & Animals

HORSE PARK/STATE OF NEW JERSEY reserves the right to require immediate removal at owner's expense of any animal deemed by a licensed veterinarian to have, or be a carrier of an infectious disease. HORSE PARK/ STATE OF NEW JERSEY will make every effort to cooperate in aiding in removal of such animals. This rule is written to insure the maximum level of protection for all animals from infectious and contagious diseases. HORSE PARK/STATE OF NEW JERSEY may require cleaning and disinfecting of any trucks and vans that have been associated with the movement of animals that have been deemed to be diseased, contagious or infectious.

### Vehicles & Parking Rules

All vehicles, trailers, vans, and RV's must be parked in designated areas.

1. In camper areas, all vehicles must be parked in designated areas.
2. No livestock trailers may be parked in camper areas unless used only for living purposes; no animals in camper areas. **INCLUDING DOGS!!!!**
3. Fees must be paid for all campers parked in the camper area, even if they are self contained.
4. Fire Marshals require that no vehicle may be parked within (75) feet of any building, pavilion, or tent, or in roadways surrounding such, in order for emergency vehicles to have access at all times.
5. No vehicles are permitted on the roadway to the ponds.
6. No trailers containing horses or livestock shall park on the black top roadway or parking lot.
7. Roller skates, skateboards and rollerblades are not permitted at the HORSE PARK.
8. Bicycles, mopeds, ATV's scooters and golf carts may not be operated around the show office, pavilion, vendor area, stall aisles or paddock area except by disabled persons, HORSE PARK employees or show officials.
9. All minors under (18) years of age are not permitted on any type of wheeled vehicle whether motorized or non-motorized. (Including but not limited to, bicycles and scooters.)
10. No unlicensed person may operate a motor vehicle anywhere on HORSE PARK grounds.
11. Aids for the disabled (youth included) are allowed.

### Health & Safety Rules

1. HORSE PARK, in cooperation with MANAGEMENT, will remove dangerous, disruptive or unlawful persons from HORSE PARK property.
2. NO DOGS ARE PERMITTED AT THE HORSE PARK DURING THE STATE 4-H HORSE SHOW. DOGS LEFT IN CARS OR VEHICLES ARE SUBJECT TO REMOVAL BY SPCA OFFICER AND A FINE.
3. No smoking in offices, stable pavilions, spectator pavilion, equine building, tented areas or indoor arena.
4. Swimming by humans and/or horses/livestock in ponds is prohibited.
5. Hypodermic syringes and needles are to be disposed of in the approved medical waste containers provided.
6. In accordance to State Regulations no open fires are ever permitted on any part of HORSE PARK property. Barbeque grills may be used in the camper area only. **THIS RULE IS STRICTLY ENFORCED.**
7. Tents or camping in tents is not permitted on HORSE PARK grounds.

#### General Rules

1. Only manure and bedding is to be placed in manure bins.
2. Recycling bins must be used for cans, glass and plastic bottles.
3. All sales ads/advertisements must be posted on the designated notice board in the pavilion only. Bills are not to be posted on fence rails or posts, buildings, stall panels, show office, trees, etc. MANAGEMENT shall take all steps that are reasonably necessary to enforce this rule. Persons posting such ads/notices are responsible for the removal of all sales ads/advertisements at the completion of the show/event.
4. Trash must be placed in proper receptacles. If excessive trash is found on the grounds at the end of the show/event, the removal will be billed to MANAGEMENT.
5. **Alcoholic beverages are not permitted.**
6. Horses/livestock are not permitted on the grassy area north of the east and west show ring. This area is reserved for spectators only.

#### Directions to the Horse Park of NJ

**FROM THE NJ TURNPIKE:** Take Exit 7A to Route 195 East to Exit 11. **At end of ramp** make a left to Route 524, at stop sign make a right and follow the road until you see the Horse Park on the left, approximately 1 1/2 miles.

**FROM THE GARDEN STATE PARKWAY:** Take Exit 98 to Route 195 West to Exit 11. Make a right to Route 524, then make a right. Horse Park is on the left, approximately 1 1/2 miles.

**From the Western part of the State:** Take 31 South to 95N/295S to 195 East and follow directions above

**OR Take Route 29 S to 195 East and follow directions above**



# New Jersey 4-H Event Release/Agreement Form for Adults

Both sides of this form must be completed and signed by all adults participating in 4-H overnight activities, field trips, and events requiring group transportation where youth are present, or any other events sponsored through the 4-H Youth Development Program as determined by the event coordinator. The form should be submitted prior to the event and kept by the event coordinator for at least 90 days after the event.

### Information about the Adult Participant and Activity

Name of adult participant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: (\_\_\_\_) \_\_\_\_\_ 4-H county: \_\_\_\_\_

Name of activity/event: 2011 State 4-H Horse Show

Name of 4-H group sponsoring or participating in this event: Rutgers Cooperative Extension – 4-H Youth Development Department

Location of event: Horse Park of New Jersey

Date and time of participation of individual named above: August 25- 28, 2011

### Release of Liability

Although Rutgers Cooperative Extension will use the utmost precaution in guarding the health of all participants and preventing accidents, I release them from any liability in case of injury as a result of this activity. Furthermore, I release the owner and driver of the car transporting me to and from this event, from any liability in the case of illness or injury.

### Signature of adult participant

### Medical Emergency Authorization and Health Information

In case of sudden illness or an accident to myself requiring immediate treatment or surgery while I am a participant in this activity, I authorize the 4-H event coordinator or other adults present to take such action as seems appropriate to protect my health and physical well-being. This authority extends to any physician(s) and/or surgeon(s) selected to perform medical and/or surgical procedures including examinations and tests necessary to preserve my life and well-being. All efforts will be made to contact the individual named as my emergency contact above in case of emergency.

|                                  |                     |   |                     |
|----------------------------------|---------------------|---|---------------------|
| _____                            | _____               | _____                                       | _____               |
| <b>Name of emergency contact</b> | <b>Phone number</b> | <b>Name of additional emergency contact</b> | <b>Phone number</b> |

The following information is provided as an aid to the event coordinator in dealing with my well-being. I have the following conditions (include allergies, handicaps, diabetes, pregnancy, asthma, medications needed, etc.):

Health Conditions: \_\_\_\_\_

Medications: \_\_\_\_\_

Health Insurance: Company \_\_\_\_\_ Group # \_\_\_\_\_ ID# \_\_\_\_\_

### Signature of adult participant- Continued on other side - New Jersey 4-H Volunteer Standards of Behavior

The primary purpose of these Standards of Behavior is to insure the safety and well-being of all 4-H participants (i.e., members, their parents, and families, staff and volunteers). These standards shall guide adult volunteer behavior during involvement in New Jersey

4-H. Just as it is a privilege for Rutgers Cooperative Extension to work with individuals who volunteer their time and energies to 4-H, a volunteer's involvement in 4-H is a privilege and a responsibility, not a right. *All non-staff adults participating in overnight 4-H events and activities are considered to be volunteers during the course of the event, and must agree to abide by the 4-H Standards of Behavior.*

**4-H Volunteers will:**

- Uphold volunteerism as an effective way to meet the needs of youth and adults.
- Uphold an individual's right to dignity, self-development, and self-direction; will not abuse any 4-H participant by physical or verbal means; and will report such abuse, if observed.
- Accept supervision and support from county 4-H staff while involved in the program.
- Accept the responsibility to represent their individual county 4-H program and the New Jersey 4-H Program with dignity and pride by being positive role models for the youth with whom they work.
- Not commit a criminal act.
- Inform county 4-H staff of any arrests or charges of criminal activity. (This may result in temporary suspension pending resolution of the case.)
- Comply with equal opportunity and anti-discrimination laws.
- Keep county 4-H staff informed of any incidents which may violate 4-H policies or personal rights.
- Handle animals and operate machinery, vehicles and other equipment in a responsible manner.
- Not require 4-H participants to purchase materials, equipment, animals or services from any specific places of business.

I understand that the coordinator of the event listed above is responsible for informing me of my responsibilities as an adult volunteer participant in this event, and will provide any specific training needed to carry out these duties. I have read, understand and agree to the New Jersey 4-H Volunteer Standards of Behavior. I also agree to perform my duties as explained, and to abide by the 4-H Code of Conduct and any other rules specific to this event. I understand that any action on my part that contradicts any portion of this agreement is grounds for immediate dismissal from this event at my own expense \_\_\_\_\_

Signature of adult volunteer participant

Date

**Media Release**

I hereby authorize Rutgers Cooperative Extension to use any of all of my spoken and written comments about news articles, success stories, videotapes, and/or audiocassette tapes about the subject. I also acknowledge that the above-named organization has my permission to distribute my photograph and/or videotape clip as part of its educational programming efforts. I further acknowledge that my authorization and permission is voluntary and that I will not be paid any royalties, fees or other form of remuneration.

\_\_\_\_\_  
Signature of adult participant

*By Rita Natale Saathoff, Regional 4-H Agent, South, 1997. Revised August 2003.*

**RUTGERS COOPERATIVE EXTENSION  
N.J. AGRICULTURAL EXPERIMENT STATION  
RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY  
NEW BRUNSWICK**

Distributed in cooperation with U.S. Department of Agriculture in furtherance of the Acts of Congress on May 8 and June 30, 1914. Rutgers Cooperative Extension works in agriculture, family and consumer sciences, and 4-H. Adesoji O. Adelaja, Director of Extension. Rutgers Cooperative Extension provides information and educational services to all people without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, or marital or family status. (Not all prohibited bases apply to all programs.) Rutgers Cooperative Extension is an Equal Opportunity Program Provider and Employer.

Both sides of this form must be completed by all youth participating in overnight activities, field trips, events requiring group transportation, and any other events sponsored through the 4-H Youth Development Program where it is deemed necessary by the adults (paid 4-H staff and/or registered 4-H volunteer leaders) responsible for the youth participants. The form should be submitted prior to the event and kept by the chaperone for at least 90 days after the event. The form has five parts: (1) information about the participant and activity, (2) parental permission and liability release, (3) medical emergency authorization and health information, and (4) behavior agreement and (5) photo policy. *Be sure to complete all four parts and sign where requested!*

**Information about the Youth Participant and Activity**

Name of youth participant: \_\_\_\_\_ Birth date: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: (\_\_\_\_) \_\_\_\_\_ 4-H county: \_\_\_\_\_ Grade: \_\_\_\_\_

Name of parent/guardian: \_\_\_\_\_

Name of activity/event: 2011 State 4-H Horse Show

Name of 4-H group sponsoring or participating in this event: Rutgers Cooperative Extension – 4-H Youth Development Department

Location of event: Horse Park of New Jersey

Date and time of participation of individual named above: August 25-28, 2011

**Parent Permission and Release of Liability**

I hereby give my son/daughter named above permission to participate in the event listed. Although Rutgers Cooperative Extension and its chaperones will use the utmost precaution in guarding the health of the above participant and preventing accidents, I release them from any liability in case of illness or injury as a result of this activity. Furthermore, I release the owner and driver of the car transporting my child to and from the event, from any liability in case of illness or injury.

Signature of parent or guardian \_\_\_\_\_

**Medical Emergency Authorization and Health Information**

In case of sudden illness or an accident to the above named participant requiring immediate treatment or surgery while he/she is a participant in this activity, I authorize the 4-H chaperone(s) to take such action as seems appropriate to protect the health and physical well-being of the above participant. This authority extends to any physician(s) and/or surgeon(s) selected by the chaperone(s) to perform medical and/or surgical procedures including examinations and tests necessary to preserve the health and physical well-being of the above named participant. All efforts will be made to contact the parent(s) or guardian(s) in case of emergency.

|                         |              |                                      |              |
|-------------------------|--------------|--------------------------------------|--------------|
| Name of parent/guardian | Phone number | Name of additional emergency contact | Phone number |
|-------------------------|--------------|--------------------------------------|--------------|

The following information is provided as an aid to the chaperone(s) in dealing with the well-being of the participant. The participant has the following health conditions: (include allergies, handicaps, diabetes, pregnancy, asthma, medications needed, etc.).

Health conditions: \_\_\_\_\_

Medications/Instructions: \_\_\_\_\_

Health Insurance: Company: \_\_\_\_\_ Group #: \_\_\_\_\_ ID #: \_\_\_\_\_

Signature of parent or guardian \_\_\_\_\_

- Continued on other side -

The 4-H Code of Conduct outlined below is in effect for all youth activities involving Rutgers Cooperative Extension and the Department of 4-H Youth Development. It applies to all participants in 4-H activities, with participants defined as 4-H members of any age or grade, all other registered youth and adults, and all other individuals who take part and/or attend 4-H events.

Participants who fail to adhere to the 4-H Code of Conduct may be subject to a range of disciplinary actions. Immediate corrective action will be taken to ensure the safety and welfare of all participants at the event. Additional disciplinary action may be taken upon further investigation of the infraction or incident. Participants in county events shall be subject to policies developed at the county level. Participants in state and national events shall be subject to the policy and process outlined in the "Disciplinary Procedure/Action for State or National Events."

If an individual continually disrupts the group or engages in illegal behavior, he or she will be given an opportunity to discuss the problem with the chaperones before more drastic action is taken. If, after discussion, the behavior continues, or in the opinion of the chaperones it would be detrimental for the individual to continue with the group, he or she will be sent home **at the participant's expense**.

#### 4-H Code of Conduct

1. The health, safety, and welfare of others must be respected at all times.
2. Appropriate language and behavior are expected at all times. Profanity, foul or abusive language, inflammatory statements, derogatory comments, or physical altercations toward any group or individual are not permitted.
3. Participants are expected to be present and participate at all scheduled program activities. Participants are required to wear nametags when dispensed.
4. All participants are expected to be on the site of the event at all times. Unauthorized use of vehicles during an event is prohibited.
5. Participants are responsible for following the instructions of all 4-H staff and event chaperones.
6. All behavior or language of a sexual nature at 4-H events is inappropriate and unacceptable. Dignified and respectable behavior is expected at all times.
7. Curfew hours must be strictly followed.
8. Behavior during unscheduled free time is subject to the supervision of 4-H staff and chaperones.
9. Dress code standards previously set for the event must be met by all participants (i.e., no sexually suggestive, culturally insensitive, tobacco or alcohol industry sponsored shirts, inappropriately cut shirts, shorts, pants or skirts, etc.).
10. Possession, distribution, or use of alcoholic beverages or illegal drugs is prohibited. Prescription drugs and over-the-counter medications may be dispensed by adult chaperones only with written authorization provided by the parent/guardian on the 4-H Event Permission Form for Youth filed for the event.
11. With the concern for the well being of self and others, smoking and the use of other tobacco products is prohibited.
12. Care and respect for property, personal and institutional, is expected at all times. Theft, possession of missing property or damage to property is prohibited.
13. Unauthorized possession, distribution or use of weapons, ammunition or fireworks is prohibited.
14. Honesty is expected at all times from 4-H members. Dishonesty, cheating, plagiarism and forgery are inappropriate actions.

I HAVE READ the **Behavior Agreement** and **4-H Code of Conduct** above and discussed it with my son/daughter. I understand and agree to the conditions set forth. I accept the cost and responsibility of having my son/daughter returned in the event it is necessary.

\_\_\_\_\_  
**Signature of participant in event**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature of parent or guardian**

**Photo Policy:** At many 4-H events, photographs are taken of 4-H members and their families. Sometimes these pictures are used to tell people about 4-H. Pictures may be sent to newspapers or used for brochures, displays, or web pages. Photos placed on websites will not be accompanied by any personal information about the youth in the photo. If you do not wish to have an individual picture used for promotional purposes, please check the box below and make an effort to avoid opportunities to be in photos.

**No, do not** use my individual picture for any purpose.

*By Keith Diem, Ph.D., Extension Specialist in Educational Design, 1990. Revised August 2003, RNS.*

**RUTGERS COOPERATIVE EXTENSION  
N.J. AGRICULTURAL EXPERIMENT STATION  
RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY  
NEW BRUNSWICK**

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**4-H SPONSORED EQUINE SCIENCE CENTER  
BENEFIT FUN SHOW**



**FRIDAY, AUGUST 26, 2011**

**EQUINE  
SCIENCE  
4 KIDS!**



**"BETTER HORSE CARE THROUGH  
RESEARCH AND EDUCATION"**

*VISIT PROFESSOR LORD NELSON ON THE EQUINE SCIENCE CENTER WEB-SITE  
[www.esc.rutgers.edu](http://www.esc.rutgers.edu)*



\* Printed Under USDC 707

**4-H and the Equine Science Center, working together to Better the New  
Jersey Horse Industry**



## GENERAL RULES:

1. Pre- show entries may be mailed to Helen Ferraro, Rutgers Cooperative Extension, 4-H Department, 1623 Whitesville Road, Toms River, NJ 08755 by August 15<sup>th</sup>. At the show they will be accepted during regular horse show hours at the stabling area **ONLY**. If you are not already assigned a stall and wish to register, contact Tammy Suydam, at the stall assignment area.
2. Event permission and ESC Show registration forms must be filled out and signed.
3. If horse is not registered for the State 4-H Championship Horse Show, a copy of shot record, event permission form and proof of negative coggins must be presented before number will be issued.
4. You do not have to participate in the 4-H State Show to register for the ECS classes.
5. Awards will be given to the 1<sup>st</sup> – 6<sup>th</sup> place winners in each class. Special awards for 1<sup>st</sup> place will be donated by the Equine Science Center.
6. All participating riders must be 5<sup>th</sup> – 13<sup>th</sup> grade as of (September 2010) and a registered 4-H member in their county.
7. Accepted Attire will be:
  - a. Long pants
  - b. Boots with heels (no muck boots, sneakers etc.)
  - c. Polo shirts with a collar
  - d. No tank tops or excessive jewelry allowed.
  - e. If participating in the Dressage Equitation class, proper attire will be show attire.
8. ASTM-SEI approved safety helmet with a chinstrap fastened when mounted.
9. All participating riders will be under the control of the State Horse Show Committee. They reserve the right to disqualify a horse/rider from the class for a reason of discourtesy or lameness of mount. No refund will be given.
10. The horse show committee has the right to combine junior and senior classes if Participation is low.
11. All proceeds will be donated to the Rutgers University Equine Science Center; “Better Horse Care through Research and Education”

The Equine Science Center is an approved unit of the New Jersey Agricultural Experiment Station at Rutgers, The State University of New Jersey. Its mission is better horse care through research and education in order to advance the well-being and performance of horses and the equine industry.
12. Each class must have a minimum of six riders or the class may be combined with another or eliminated.



## **All Classes will be held on Friday.**

*Last Year we donated \$400.00 to the Equine Science Center,  
All funds were raised at the State 4-H Championship Horse Show*

### **FRIDAY FOLLOWING THE COMPLETION OF DRESSAGE & SPEED CLASSES**

#### **1 & 2 DRESSAGE EQUITATION CLASS; Held at first available Dressage Ring**

Rider should be well balanced, legs steady and well stretched downwards. Upper part of the body moves freely with the horse's movement. Hands are low but no contact with each other or the horse is panelized. Riders can be asked to drop their stirrups.

Changes in gate will be expected. A Dressage judges will oversee this class....Junior & Senior classes may be combined if we do not have at least six riders in each class. Wendy Hale has generously offered to sponsor the winning riders from each Dressage Class at the State 4-H Championship Horse Show in the Dressage Equitation class at the ESC Benefit Show

1. Dressage Equitation Jr. – grades 5 – 8
2. Dressage Equitation Sr.– grades 9 – 13

#### **3 & 4 RIBBON RACE - FOLLOWING SPEED CLASSES in indoor arena**

This is a team event. Choose a partner from your grade division. Take size and stride of their mount into consideration when making your choice. No mixed Junior/Senior member teams. Mounted on horses, each rider holds an end of an approximately 6 foot crepe paper streamer and they race around one barrel. The team is disqualified if the streamer breaks or if they let go of it. The team can not be connected to each other in any way except with the streamer. There will be a 5 second penalty for knocking over or steadying the barrel.

3. Ribbon Race – Junior – grades 5 - 8
4. Ribbon Race – Senior – grades 9 - 13

**5. ADULT EGG & SPOON:** Walk on the rail with one hand on the reins and the other hand on the spoon handle. Spotters will be 4-H members observing from the center of the ring. You must be shown at a walk, trot/jog, with a large egg balanced on a plastic spoon while performing the commands given by announcer. Spoon must be held at the end of the handle not close to the egg. This class may be a lead line class too if parent/guardian wishes.

#### **6 & 7 MEMBER EGG AND SPOON:**

Riding on the rail at a walk, trot/jog, canter/lope with a large egg balanced on a plastic spoon while performing the commands given by announcer. Spoon must be held at the end of the handle not close to the egg.....Junior and Senior may be combined if not enough participation.

6. JUNIOR EGG & SPOON– grades 5 – 8
7. SENIOR EGG & SPOON– grades 9 – 13

**8. SUITCASE RACE:** Timed event, Riders ride to suitcase, dismount, give horse to handler, quickly grab an article of clothing, put it on, mount and race back to gate wearing your item. May be broken up into junior & senior if enough participants





4-H SPONSORED EQUINE SCIENCE CENTER  
BENEFIT FUN SHOW



FRIDAY, AUGUST 26, 2011

"BETTER HORSE CARE THROUGH RESEARCH AND EDUCATION"  
**EQUINE SCIENCE CENTER SHOW ENTRY FORM**  
**\$10.00 per class**

Name of Rider \_\_\_\_\_ Grade as of 9/10 \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ 4-H County \_\_\_\_\_

Name of Horse \_\_\_\_\_

Breed \_\_\_\_\_ Registered for the State Show? Yes NO

Phone \_\_\_\_\_

**MAKE CHECKS PAYABLE TO: 4-H HPAC**  
**MAIL ENTRIES TO RUTGERS COOPERATIVE EXTENSION OF OCEAN COUNTY, 4-H**  
**DEPARTMENT, 1623 WHITESVILLE ROAD, TOMS RIVER, NJ. 08755**  
**DAY OF SHOW ENTRIES WILL BE ACCEPTED AT THE STABLING AREA ONLY.**

LIST CLASS NUMBERS:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Is your horse registered in the State 4-H Championship Show? \_\_\_\_\_

\$10.00 per class \_\_\_\_\_ X \_\_\_\_\_ classes = \_\_\_\_\_

If horse is **NOT** registered for the show add a \$15.00 Manure removal fee \_\_\_\_\_ \$15.00

Bathroom Fee ( \$1) , if NOT already registered for the show \_\_\_\_\_ 1.00

Total owed \_\_\_\_\_

**4-H FAMILIES WORKING TOGETHER**  
**TO BENEFIT THE**  
**Equine Science Center**

